



BID NO (PIC005/2021): APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE CUSTOMISED UNITIZATION AND REPORTING ON AUM FOR A PERIOD OF THREE (3) YEARS

This RFP seeks to identify a suitable qualified bidder to offer a customized unitization and reporting system for specific funds. The appointed service provider will also be responsible for issuing and distributing monthly statements to clients.

Please note there will be no briefing session on this tender

BID NO (PIC004/2021): REQUEST FOR PROPOSAL FOR THE APPOINTMENT OF A SUITABLE QUALIFIED BIDDER FOR THE PROVISION OF DOCUMENTS AND RECORDS MANAGEMENT SERVICES: FILE PLAN ENHANCEMENT; SCANNING AND INDEXING; AND CLASSIFICATION AND MIGRATION FOR PERIOD OF 5 (FIVE) YEARS.

The Public Investment Corporation SOC Limited (PIC) is a registered Financial Service Provider (FSP) and a public entity, wholly owned by the South African Government. PIC invests funds on behalf of public sector entities. Among the PIC's clients are the Government Employees Pension Fund ("GEPF"), Unemployment Insurance Fund ("UIF") and Compensation Fund ("CP"):

The successful bidder will be required to provide solution in the following phases: **Phase 1: File Plan Enhancement; Phase 2: Scanning and Indexing; and Phase 3: Classification and Migration.**

Closing date for all bid submissions: Monday, 28 June, 2021, Closing time: 11:00 AM

Enquiries: A compulsory virtual briefing session will be held on Thursday, 10 June 2021 (starting at 11:00 to 12:00). Service providers must be connected at 10:45, as the session will start at exactly 11:00.

Bidders are requested to forward their email address before Friday 04 June 2021 to: tenders3@pic.gov.za with this subject line: BID No (PIC004/2021)_Appointment of a Service Provider specialising in the File Plan, Scanning and Indexing and Classification and Migration.

A soft copy of the RFP document will be available from the PIC website:

<https://www.pic.gov.za/pic/tenders/-procurement> from Monday, 31 May 2021.

All enquiries should be directed to: tenders3@pic.gov.za

Due to the COVID-19 pandemic, all bidders who attend the compulsory briefing session will be provided with a one drive link to submit their bids.

No other methods will be accepted.